



State Historical Society of North Dakota Heritage Training Scholarship Program 2007-09

Available on the SHSND website as a PDF file: www.nd.gov/hist

Heritage Training Scholarships are now available for local and county historical society staff members to participate in training opportunities. A total of \$25,000 is available in the Heritage Training Scholarship Program. Scholarships will be awarded until the fund is exhausted.

Available to: Local and county historical societies in North Dakota which have 501(c)3 nonprofit status.

How to apply for a Heritage Training Scholarship:

1. Fill out and submit the "Heritage Training Scholarship Application" found on page 2 of this form.
2. Upon receipt of your application, it will be reviewed by State Historical Society of North Dakota staff.
3. If your application for a Heritage Training Scholarship is approved then submit the "Reimbursement Request" following the completion of your training. The "Reimbursement Request" is found on page 3 of this form.

Requirements:

- Scholarship recipients must attend training that is supportive for the operation and management of the local or county historical society.
- Scholarship recipients must submit receipts with their "Reimbursement Request" and also include an explanation of their expenses.
- Applicants can apply for more than one Heritage Training Scholarship but will only be eligible for up to a maximum of \$2000 in scholarship reimbursement during this funding cycle, which begins July 1, 2007 and ends May 31, 2009.

Examples of Eligible Training Opportunities:

- American Association of Museums - Workshops and Conferences
- American Association of State and Local History - Workshops and Conferences
- Governor's Conference on North Dakota History
- Midwest Archives Conference
- Mountain Plains Museums Association - Annual Conference
- Museums in North Dakota - Annual Conference
- National Trust for Historic Preservation - Workshops and Conferences
- Plains Anthropological Conference
- Preservation North Dakota - Annual Conference
- State Historical Records Advisory Board Workshops
- Upper Midwest Conservation Association - Regional Conservation Workshops

Reimbursable Expenses for In-State Training:

- conference or workshop fees
- mileage (based on a rate of \$.45 per mile)
- per diem (\$25 per day)
- lodging (\$55 plus tax per day)

Reimbursable Expenses for Out-of-State Training:

- conference and workshop fees
- tuition
- travel and per diem costs based on North Dakota's listing of out-of-state rates (Check with the State Historical Society of North Dakota for current rates)

Heritage Training Scholarship Application

Name of Scholarship Applicant _____

Address _____

City _____ State _____ Zip _____

Telephone _____ E-mail _____

I am representing the following organization: _____

I wish to attend the following training: _____

Date and Place of Training: _____

Estimated Costs:

Conference Fees, Tuition, or Workshop Fees: _____

Mileage (\$.45 per mile for in-state training) _____

Per Diem (\$25 per day for in-state training) _____

Lodging (\$55 plus tax for in-state lodging) _____

Other Expenses (airfare, taxi, etc.) _____

Total Estimated Costs: _____

Heritage Training Scholarships are made available through funding from the North Dakota Legislature. The Heritage Training Scholarship Program is administered by the State Historical Society of North Dakota.

Please submit this application to the address listed below for approval:

Heritage Training Scholarships
C/O Chris Johnson, Eastern Regional Manager
State Historical Society of North Dakota
North Dakota Heritage Center
612 East Boulevard Avenue
Bismarck, ND 58505-0830

Heritage Training Scholarship Reimbursement Request

Name of Scholarship Recipient _____

Address _____

City _____ State _____ Zip _____

Telephone _____ E-mail _____

I am representing the following organization: _____

I attended the following training: _____

Date and Place of Training: _____

Total Cost of Participation:

Conference Fees, Tuition, or Workshop Fees: _____

Mileage (\$.45 per mile for in-state training) _____

Per Diem (\$25 per day for in-state training) _____

Lodging (\$55 plus tax for in-state lodging) _____

Other Expenses (airfare, taxi, etc.) _____

Total Costs _____

Amount Requested for Reimbursement: _____

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Please submit this reimbursement request along with a copy of any receipts and an explanation of expenses to the address listed below:

Heritage Training Scholarships
C/O Chris Johnson, Eastern Regional Manager
State Historical Society of North Dakota
North Dakota Heritage Center
612 East Boulevard Avenue
Bismarck, ND 58505-0830